

Registration and Purchase Privacy Policy

University of Rome Unitelma Sapienza, pursuant art. 13 of D.lgs. 30 June 2003 n. 196, communicates the following information about the processing of personal data that will be required for registration to the site, purchase and use of the courses.

Nature of subjects

University of Rome Unitelma Sapienza will process the personal data provided, and primarily:

- Personal, identification and informative data, entered in the procedures of registration, purchase and use of courses;
- tax information or other data necessary for contracts reports.

Aims of treatment

University of Rome Unitelma Sapienza will process the data necessary for the delivery of the services offered free of charge or under payment on the web site <https://www.international.unitelmasapienza.it>, for administrative or educational purposes and/or for effective management of commercial and financial reports to comply with specific obligations under the contract or previewed by law.

In particular, the data provided will be object of treatment aimed to:

- registration on the site and the issuing of authentication credentials;
- proceed to the University enrollment;
- Check, if provided, the required qualifications;
- realise, if provided, the certificates and licenses;
- comply with specific requests of information even by phone or contact by text messages and e-mail;
- carry out statistical surveys;
- enable delivery at distance of courses purchased;
- comply with certain obligations arising from laws, European union rules and regulation and by requests and instructions of Authorities or supervisory bodies;
- if authorized, treat data in order to send promotional offer of training activities of the University of Rome Unitelma Sapienza, to former members too.

Processing modalities

The personal data you provide can be processed as foreseen by art. 4, letter a) of Legislative Decree n. 196/2003, and will be stored and/or processed with the help of electronic, telematics and physical (documentation on paper) instruments, fairly and lawfully, to carry out the purposes outlined above.

Personal data are protected by the adoption of the minimum security measures provided by artt. 33, 34, 35 and Annex B of the Legislative Decree n. 196/2003, that ensure their confidentiality, integrity, accuracy, availability and updatedness.

Nature of the data.

The personal data provided in the procedures of registration and enrolment, purchase and use of courses are required for the execution of the contract. In case of refusal to provide the data marked with an asterisk the contract cannot be executed or accomplished.

Disclosure of data.

Personal data may be disclosed to companies, public or private bodies, natural or legal persons, involved for the delivery of courses. Personal data will be communicated to the data controller or the data processor, each within their assigned tasks. The data will be also disclosed to third parties that support University of Rome Unitelma Sapienza for the execution of the contract. In particular, personal data entered in the registration and enrolment procedures will be disclosed to Cineca, who manages the related platform.

Data retention

The personal data of a registered user will be stored in a way that permits user identification just for the time necessary to the purposes for which they were collected and subsequently processed. The registered user can request, at any time, to delete his own data and to exercise further right provide by article 7 of Legislative Decree n. 196/2003.

Rights of the data subject

With reference to the processing of personal data, the data subject may exercise, even by proxy or by power of attorney to an individual or association, the rights granted by Art. 7 of Legislative Decree n. 196/2003. The text of the article is reported at the end of this document.

Data controller and data processor

University of Rome Unitelma Sapienza is the data controller, with its registered office at Viale Regina Elena, 295 to 00,161 Roma. In order to exercise the rights provided by art. 7 of Legislative Decree n. 196/2003, the data subject can contact data processor at segreteria studenti@unitelma.it or Student Office at University of Rome Unitelma Sapienza, sited in Rome, Viale Regina Elena 295.

Art. 7. Legislative Decree no. 196/2003 "Right to access personal data and other rights."

1. A data subject shall have the right to obtain confirmation as to whether or not personal data concerning him exist, regardless of their being already recorded, and communication of such data in intelligible form.

2. A data subject shall have the right to be informed:

- a) of the source of the personal data;
- b) of the purposes and methods of the processing;
- c) of the logic applied to the processing, if the latter is carried out with the help of electronic means;
- d) of the identification data concerning data controller, data processors and the representative designated as per Section 5(2);
- e) of the entities or categories of entity to whom or which the personal data may be communicated and who or which may get to know said data in their capacity as designated representative(s) in the State's territory, data processor(s) or person(s) in charge of the processing.

3. A data subject shall have the right to obtain:

- a) updating, rectification or, where interested therein, integration of the data;

- b) erasure, anonymization or blocking of data that have been processed unlawfully, including data whose retention is unnecessary for the purposes for which they have been collected or subsequently processed;
- c) certification to the effect that the operations as per letters a) and b) have been notified, as also related to their contents, to the entities to whom or which the data were communicated or disseminated, unless this requirement proves impossible or involves a manifestly disproportionate effort compared with the right that is to be protected.

4. A data subject shall have the right to object, in whole or in part:

- a) for legitimate reasons, to the processing of personal data. The interested party can forward such requests via e-mail to segreteria studenti@unitelma.it or by person to the Student's Office of the University of Rome Unitelma Sapienza, located in Rome, Viale Regina Elena 295.

University of Rome Unitelma Sapienza
President

CONSENT TO PROCESSING FOR MARKETING PURPOSES

I hereby authorize University of Rome Unitelma Sapienza to use my personal data, even by disclosing them to third parties, for advertising or marketing purposes, market and socio-economic research and statistical analysis.

Yes No